



Woodstone Community Primary School

Heather Lane, Ravenstone, Leicestershire, LE67 2AH
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Headteacher: Mr Patrick Mullins
Deputy Headteacher: Miss G Clement

Growing together, Learning forever

25th November 2020

Dear Candidate,

TEACHING ASSISTANT VACANCY – PERMANENT

Thank you for your interest in this post, which will commence on Thursday 7th January 2021.

This post is for a Teaching Assistant for 12 hours per week working in Year 1 in the mornings and supporting in Years 1 and 2 in the afternoons.

The hours of work are:

Thursday and Friday 8.45am – 12.15pm and 1.15pm – 3.30pm (there is no flexibility here)

Grade 6 (actual salary £5,443pa)

Holidays may only take place during the school holidays. It is also expected that medical and other appointments are not arranged during working hours. This post is subject to a 6 month probationary period.

Please see attached:

- Vacancy Advert
- Job Description and Person Specification
- Application form

The closing date for applications is 12:00pm on Thursday 10th December 2020. All candidates should make sure that they refer to the person specification when completing their application form.

Selection tasks and an interview will take place on Wednesday 16th December 2020.

Woodstone Community Primary School is fully committed to safeguarding and promoting the welfare of children. Applicants will be required to undertake pre-employment checks, such as an Enhanced Disclosure and Barring Service (DBS) Check. If you have either lived or worked abroad, you will also be required to complete an Overseas Criminal Record Check from the relevant country. Applicants who will be undertaking early and/or later year's childcare (or the management of such childcare) will be required to complete a declaration that they are not a disqualified person under the Disqualification under the Childcare Act 2006 (updated August 2018). We also seek references from current employers and will follow up gaps in employment history.

We look forward to receiving your application.

Yours sincerely,

Patrick Mullins
Headteacher

